

# INTERNATIONAL BRIGADE MEMORIAL TRUST

## PRIVACY POLICY

The IBMT is committed to protecting the individual privacy of Trust members as required by the UK Data Protection Act (updated 2018) and the EU General Data Protection Regulations 2018.

### **Collecting personal information**

We collect and retain the addresses, phone numbers and emails of members. This information is kept securely and is only used for the purposes for which we have collected them: to keep members informed of our activities and related matters and to update membership records and subscriptions. Without their explicit permission, the IBMT will not use any member's name and contact details for any other purpose and will not share these details with unauthorised third parties.

Membership and bank account details of members paying subscriptions by Direct Debit are shared with our service provider, Eazipay ([www.eazipay.co.uk](http://www.eazipay.co.uk)), where they are securely held and used for no other purpose other than collecting subscriptions.

An emailing list for the *IBMT eNewsletter* and for contacting large groups of members is securely held by our bulk emailing service providers, MailChimp (<https://mailchimp.com>) and Web Nation ([www.webnation.co.uk](http://www.webnation.co.uk)), and is used only for sending out the *IBMT eNewsletter* and other bulk emails. Members may at any time request to be removed from the mailing list by using the link provided in each communication or by contacting the IBMT direct (see below).

A mailing list of postal addresses is maintained for the distribution of the IBMT's magazine, *¡No Pasarán!*. This is shared securely with the magazine's printer and distributor, College Hill Press ([www.collegehillpress.co.uk](http://www.collegehillpress.co.uk)). Members may at any time request to be removed from the mailing list by contacting the IBMT (see below).

The IBMT website is hosted by Web Nation ([www.webnation.co.uk](http://www.webnation.co.uk)), which provides us with the ability to collect and securely retain statistics about website visitors. The IP addresses of visitors to the site are logged to help understand which pages are visited, but individual

visitors cannot be identified from this process.

### **Your rights regarding your data**

We will not hold your information for any longer than is necessary and as a maximum no longer than five years after you have terminated your membership of the IBMT unless there is a lawful basis for retention.

Should your data be inaccurate we will rectify this without delay upon being advised accordingly. Should you wish us to delete your data at any point, please contact the IBMT office ([admin@international-brigades.org.uk](mailto:admin@international-brigades.org.uk)) to make the request.

You can request access to your membership data at any time. We will provide you with a full copy within one month of your request.

### **Your right to complain**

If you have any queries or if you wish to make a complaint in relation to data protection issues relating to the IBMT, you should contact:

IBMT, 37a Clerkenwell Green, London EC1R 0DU

or you can refer the matter to:

The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF.

### **Policy reviews**

This privacy policy will be subject to regular review.

*May 2018; revised in October 2020.*